

BYLAWS OF THE PREBLE COUNTY SOLID WASTE MANAGEMENT POLICY COMMITTEE

Article I- Name

Section 1 Name. The official name of the organization shall be the Preble County Solid Waste Management Policy Committee, hereinafter referred to as the "Policy Committee."

Article II- Purpose

Section I Purpose. The purpose of the Policy Committee shall be to maintain an effective long-range solid waste management plan for Preble County, monitor the financing and implementation of the plan, and revise the plan as necessary. The plan developed shall be consistent with the requirements of Chapters 343 and 3734 of the Ohio Revised Code (ORC) and shall be accepted by the local units of government in Preble County pursuant to the ratification process specified in Section 3734.55 (B) of the ORC. All activities of the Policy Committee shall be consistent with the authority provided the Policy Committee in Chapter 3734 of the ORC.

Article III- Membership

Section 1 Appointments. All members of the Policy Committee shall be appointed in accordance with the requirements of Section 3734.54 (B) of the ORC. Designations by the President of the Board of County Commissioners, Mayor of Eaton, and the Preble County Health Commissioner shall be evidenced by the filing of a written instrument designating a person to serve as a member of the Policy Committee in place of the person making the designation. Such designation shall be effective until revoked by a written instrument by the person making the designation. The selection of the person representing townships within Preble County shall be evidenced by the filing of resolutions adopted by the majority of the Boards of Township Trustees which designate another person to serve as the Township representative. The appointment of the two (2) members representing the public shall be evidenced by recording the action in the minutes of the Policy Committee. The appointment of a representative of an industrial generator evidenced by recording the action in the minutes of the Policy Committee.

Section 2 Term of Appointment. The term of appointment for each member shall be consistent with the requirements of Section 3734.54 (B) of the ORC. The public members may be reappointed consistent with Section 3734.54 (B) of the ORC.

Section 3 Substitutes. Members unable to attend a specific meeting of the Policy Committee may send a substitute to that meeting. The substitute shall declare himself to be the substitute representative for the member at the roll call. The substitute representative shall not be counted toward the establishment of a quorum. The substitute representative may participate in all discussions of the Policy Committee. However, the substitute representative may not make a motion, nor vote on any motion.

Section 4 Vacancies. Vacancies shall be appointed in the same manner as the original appointments. Terms of persons appointed to fill a vacancy shall be consistent with the requirements of Section 3734.54 (B) of the ORC.

Article IV- Officers

Section 1 Officers. The officers of the Policy Committee shall include a Chairperson, Vice Chairperson, and Secretary. The Chairperson shall preside at all meetings of the Policy Committee and shall sign all documents on behalf of the Policy Committee. The Vice-Chairman shall perform all duties of the Chairperson at meetings of the Policy Committee in the absence of the Chairperson. The Secretary shall be responsible for the minutes of the Policy Committee meetings.

Section 2 Election of Officers. The Policy Committee shall elect a Chairperson and Vice-Chairperson from its membership. The Secretary may, but need not, be chosen from the

members of the Policy Committee. Elections shall occur during the first scheduled Policy Committee meeting each calendar year.

Section 3 Term of Office. The officers shall serve a one-year term. Officers may be re-elected without limitation.

Article V- Meetings

Section 1- Schedule. A minimum of two meetings of the Policy committee shall be held annually on the second Thursday of April and November. Additional meetings may be scheduled by the Chairperson with the approval of the Policy Committee. Special and emergency meetings may be called by the Chairperson or a quorum of the Policy Committee. Regular meetings may be canceled by the Chairperson with the approval of the Policy Committee. The time and place for meetings shall be established by the Chairperson.

Section 2 Annual Organizational Meeting. The first regular meeting each year is an organizational meeting for the purpose of electing officers and transacting other business.

Section 3 Quorum. A quorum of four members is necessary for the official transaction of business or voting by the Policy Committee.

Section 4 Voting. A simple majority vote is necessary for the passage of any action by the Policy Committee.

Section 5 Parliamentary Procedure. Except as may be inconsistent with these bylaws, the rules in Robert's Rules of Order shall govern the meetings of the Policy Committee.

Section 6 Public Participation. Public notice shall be given in advance of all meetings of the Policy Committee. The Chairperson shall, to the extent possible given location and time constraints, provide an opportunity for members of the public to make comments to the Policy Committee at each meeting.